

## Job Description

### EMBELLISHMENT PRINTER

**Reporting to:** Operations Manager

**Overall Description:** To print best quality customer designs onto cotton products utilising a variety of print methods. To ensure maximum throughput in line with daily schedule. To assist in any activity within screen printing process.

#### **Main responsibilities:**

- Operate heat press printing machines for best quality print
- Set up & operate digital printers for very best reproduction
- Weed designs on Flex and Print & Cut, to be applied onto Clever Baggers products
- Prioritise workload to ensure optimum efficiency across process
- Inspect goods in process for print and manufacturing faults
- Ensure consistency of print with approved artwork
- Ensure consistency of print for multiple print orders
- Maintain printing machines and dryers in good clean working order

#### **Support Responsibilities:**

- Take off from printing machines.
- Inspect goods in process for print and manufacturing faults
- Rectify print where possible and keep accurate counts of goods.
- Bulk pack, with speed and accuracy and individual packing to high specification.
- Ensure goods are ready for dispatch on time.
- Clean off screens, squeegees and spatulas at end of jobs
- Anticipate job start / finish and prepare stock ready for printing.

#### **General Responsibilities:**

- Maintain a Safe working environment
- Devise efficient and cost saving methods
- Maintain a cheerful disposition and carry out duties in a purposeful manner
- Assist in any reasonable activity relative to the everyday running of the company

#### **Skills:**

- Have a keen eye for detail.
- Good organization
- Ability to work under own initiative ad as part of a team
- I.T. competence